

Estd :- 1998

॥ विद्याधनं सर्वधनप्रधानम् ॥  
SHIVAI SHIKSHAN PRASARAK MANDAL'S



**SUNDARRAO MORE ARTS, COMMERCE & SCIENCE COLLEGE**  
**POLADPUR, DIST. RAIGAD 402 303, Maharashtra**

Ph. 02191-240221/240121

(Affiliated to University of Mumbai)  
NAAC REACCREDITED

Web Site :- [www.sundarraomorecollege.com](http://www.sundarraomorecollege.com) e-mail :- [morecollege\\_poladpur@rediffmail.com](mailto:morecollege_poladpur@rediffmail.com)  
e-mail :- [morecollegerd9@gmail.com](mailto:morecollegerd9@gmail.com)

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**Notice**

All the members of *Internal Quality Assurance Cell* are informed to assemble for the meeting held on **28/06/2021 at 10.00 am** on the online platform.

**Agenda**

- To discuss the preparation of academic calendar for each department.
- To Conduct National conference on the theme of celebrating Azadi ka Amrut Mohotsav.
- To maintain the previous certificate courses.
- To plan strategy for new academic year.

**Minutes**

The meeting of the Internal Quality Assurance Cell took place in the presence of the IQAC members. As per agenda, the following decisions were taken unanimously after discussing concern issues.

❖ After short discussion It was decided to prepare academic calendar of each department along with one common academic calendar of IQAC.

❖ The cell discussed about the organization of National conference on the theme of celebrating Azadi ka Amrut Mohotsav. IQAC members expressed their opinions as well as suggestions about the theme and organizing committee.

❖ The previously started self financing certificate courses in basic accountancy, spoken English and Basics of sciences should maintain in coming year too.

❖ The IQAC department prepared academic calendar for smooth conductance of academic plan.

The participant members of IQAC discussed various aspects of the NAAC process. There being no other business on hand, the Chairperson adjourned the meeting.

**Sd/-**  
**IQAC Coordinator**

**Dr. Mahesh Walle**  
**Raverkar**

**Sd/-**  
**Principal**  
**Dr.Dipak**

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**Notice**

All the members of *Internal Quality Assurance Cell* are informed to assemble for the meeting held on **13/09/2021 at 10.00 am** on the online platform.

**Agenda**

- To organize seminar, workshop or webinar on Intellectual property right IPR
- To conductance of the remedial classes.
- To fill up the AQAR of the year 2020-21

**Minutes**

The meeting of the Internal Quality Assurance Cell took place in the presence of the IQAC members. As per agenda, the following decisions were taken unanimously after discussing concern issues.

❖ All the members of IQAC were agreed to organize the seminar, workshop or webinar on Intellectual property right (IPR)

❖ The decision has been taken to evaluate students on their performance and accordingly conductance of remedial classes should have been delivered for slow learners and advance learners.

❖ The IQAC department decided to fill up the Annual Quality Assurance Report (AQAR) till 31<sup>st</sup> December 2021, the collection of academic records was required from all teachers for the purpose .

The participant members of IQAC discussed various aspects of the NAAC process. There being no other business on hand, the Chairperson adjourned the meeting.

**Sd/-**  
**IQAC Coordinator**  
  
**Dr. Mahesh Walle**  
**Raverkar**

**Sd/-**  
**Principal**  
  
**Dr.Dipak**

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### Notice

All the members of *Internal Quality Assurance Cell* are informed to assemble for the meeting held on **15/12/2021 at 12.00 am** at Principal cabin.

### Agenda

- To Conduct National conference on the theme of celebrating Azadi ka Amrut Mohotsav.
- To allocate mentor and mentee system.
- To distribute and evaluate academic diaries to faculty members.
- To organize Gender audit for girls students of the institution.

### Minutes

The meeting of the Internal Quality Assurance Cell took place in the presence of the IQAC members. As per agenda, the following decisions were taken unanimously after discussing concern issues.

❖ The cell discussed about the organization of National conference on the theme of celebrating Azadi ka Amrut Mohotsav. IQAC members expressed their opinions as well as suggestions about the theme and organizing committee.

❖ To track students' academic progress, a mentor-mentee system will be introduced. Some students will be allocated to each teacher by keeping the ratio in the view.

❖ The members of IQAC were agreed that the academic diaries has to be maintained by each teacher which shows academic and social progress.

❖ The IQAC department and WDC of the college were decided to conduct gender audit for the safety and availability of facility for girl students in the college.

The participant members of IQAC discussed various aspects of the NAAC process. There being no other business on hand, the Chairperson adjourned the meeting.

**Sd/-**  
**IQAC Coordinator**

**Dr. Mahesh Walle**  
**Raverkar**

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**Notice**

All the members of *Internal Quality Assurance Cell* are informed to assemble for the meeting held on **01/04/2022 at 12.00 am** at Principal cabin.

**Agenda**

- To discuss the conductance of green and energy audit.
- To organize Academic and Administrative Audit (AAA) for previous two years.
- To collect feedback from all the stakeholders on curriculum.
- To distribute NAAC criterion into faculty for further preparation.
- Preparation for LIC to visit college to sanction M.Sc. Chemistry course.

**Minutes**

The meeting of the Internal Quality Assurance Cell took place in the presence of the IQAC members. As per agenda, the following decisions were taken unanimously after discussing concern issues.

- ❖ It was decided to conduct green and energy audit with the help of botany department.
- ❖ The members of IQAC decided to face academic and administrative audit for the year 2020-21 and 2021-22.
- ❖ The IQAC department decided to collect feedback from all the stakeholders that are students, teachers, parents and alumni.
- ❖ The IQAC department distributes seven criterions into faculty to work NAAC process more efficiently.

- ❖ The preparation for LIC visit to college for the M.Sc. Organic Chemistry has been discussed and overviewed by the IQAC members.

The participant members of IQAC discussed various aspects of the NAAC process. There being no other business on hand, the Chairperson adjourned the meeting.

**Sd/-**  
**IQAC Coordinator**  
  
**Dr. Mahesh Walle**  
**Raverkar**

**Sd/-**  
**Principal**  
  
**Dr.Dipak**