

SUNDARRAO MORE ARTS, COMMERCE & SCIENCE COLLEGE
POLADPUR, DIST. RAIGAD 402 303, Maharashtra

Ph. 02191-240221/240121

(Affiliated to University of Mumbai)

NAAC REACCREDITED

Web Site :- www.sundarraomorecollege.com e-mail :- morecollege_poladpur@rediffmail.com

e-mail :- morecollegerd9@gmail.com



2020-21

Date : 15/06/2020

Notice

All the members of *Internal Quality Assurance Cell* are informed to assemble for the meeting held on **15/06/2019 at 10.00 am** on the online platform.

Agenda

- To discuss formats required for academic audit and administrative audit.
- To formulate different committees and statutory bodies accordance to NAAC.
- To implement mentor and mentee system.
- To maintain the previous certificate courses.
- To motivate to organize workshop/seminar/conference to various departments.

Minutes

The meeting of the Internal Quality Assurance Cell took place in the presence of the IQAC members. As per agenda, the following decisions were taken unanimously after discussing concern issues.

- ❖ It is decided to face an academic and administrative audit of the college conducted by the parent University. IQAC will provide all necessary information and documentation to the entire staff.
- ❖ The cell discussed the constitution of various committees and statutory bodies as

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required. IQAC members expressed their opinions as well as suggestions in formulating these committees.

- ❖ To track students' academic progress, a mentor-mentee system will be introduced. Some students will be allocated to each teacher by keeping the ratio in the view.
- ❖ The previously started self financing certificate courses in basic accountancy, spoken English and Basics of sciences should maintain in coming year too.
- ❖ The organization of seminar/workshop/conference was advised either in collaboration of IQAC or departmental level by all members.

The participant members of IQAC discussed various aspects of the NAAC process.

There being no other business on hand, the Chairperson adjourned the meeting.

Sd/

Mahesh Walle

IQAC Coordinator

Sd/

Dr. Deepak Raverkar

IQAC Chairperson



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2020-21

Date: 18/08/2020

Notice

All the members of *Internal Quality Assurance Cell* are informed to assemble for the meeting held on **18/08/2020 at 10.00 am** in **Principal cabin**.

Agenda

- Confirmation of minutes of previous meeting.
- To organize remedial classes for slow learners.
- To conduct various social activities through NSS.
- To promote teachers to apply for minor research projects in universities and different institutions.
- Any other issues with permission of the chair.

Minutes

The meeting of the Internal Quality Assurance Cell was taken place in the presence of the IQAC members. As per agenda, the following decisions were taken unanimously after discussing concern issues.

- ❖ The cell discusses the different criterion distributed in the group of teachers to prepare for next cycle of NAAC.
- ❖ The cell has decided to continue remedial class for slow learner render from

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previous examination.

- ❖ To conduct various activities through NSS such as cleaning programmes and tree plantation.
- ❖ To promote teachers for various minor research projects offered from universities and different institutions.

The participant members of IQAC discussed various aspects of the NAAC process.

There being no other business on hand, the Chairperson adjourned the meeting.

Sd/

Mahesh Walle

IQAC Coordinator

Sd/

Dr. Deepak Raverkar

IQAC Chairperson



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2020-21

Date: 11/11/2020

Notice

All the members of *Internal Quality Assurance Cell* are informed to assemble for the meeting held on **11/11/2020 at 10.00 am** on online platform zoom app.

Agenda

- Confirmation of minutes of previous meeting.
- To prepare AQAR of previous year.
- To conduct blood donation camp and health check up for college students and staff.
- To promote use of ICT to enhance the teaching learning process.
- New applications to CAS for due candidates and complete the process of previous candidates.
- Any other issues with permission of the chair.

Minutes

The meeting of the Internal Quality Assurance Cell was taken place in the presence of the IQAC members. As per agenda, the following decisions were taken unanimously after discussing concern issues.

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- ❖ The cell discussed about preparation of AQAR of previous year and submits within the date.
- ❖ The cell has decided to organize blood donation camp and health check up camp for students and staff of the college on the occasion of birth anniversary of college founder Late. Shri Prabhakar More.
- ❖ The cell decided to promote the faculty to make ample use of ICT to make the teaching learning process more effective.
- ❖ The cell informed all members about new guidelines of CAS and how to forward the new application of CAS for the due members. The previous four members were also sanctioned for committee by Mumbai University.

The participant members of IQAC discussed various aspects of the NAAC process.

There being no other business on hand, the Chairperson adjourned the meeting.

Sd/

Mahesh Walle

IQAC Coordinator

Sd/

Dr. Deepak Raverkar

IQAC Chairperson



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2020-21

Date: 19/02/2021

Notice

All the members of *Internal Quality Assurance Cell* are informed to assemble for the meeting held on **19/02/2021 at 10.00 am** in the Principal **cabin**.

Agenda

- Confirmation of minutes of previous meeting.
- To review the preparation of AQAR and submit as soon as possible.
- To organize online national conference
- To arrange Alumni and parent meet.
- Any other issues with permission of the chair.

Minutes

The meeting of the Internal Quality Assurance Cell was taken place in the presence of the IQAC members. As per agenda, the following decisions were taken unanimously after discussing concern issues.

- ❖ The cell has formed various committees for preparation of AQAR of 2019-20 and reviewed the report to put before members of Local management committee.
- ❖ All the IQAC members seconded to the decision of Principal Dr. Raverkar D. P. to

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organize one day online national conference with the trending theme on COVID-19.

- ❖ The cell has decided to arrange Alumni and parent meet in the month of February 2020.

The participant members of IQAC discussed various aspects of the NAAC process.

There being no other business on hand, the Chairperson adjourned the meeting.

Sd/

Mahesh Walle

IQAC Coordinator

Sd/

Dr. Deepak Raverkar

IQAC Chairperson



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2020-21

Date: 29/04/2021

Notice

All the members of *Internal Quality Assurance Cell* are informed to assemble for the meeting held on **29/04/2021 at 10.00 am** on online platform zoom app.

Agenda

- Confirmation of minutes of previous meeting.
- To implement and follow the measures recommended by UGC, Maharashtra Government and Mumbai University regarding Online teaching learning process & examination etc. on the background of situation arises out of Corona Pandemic.
- Preparation of academic calendar.
- To fulfill the possible recommendations of PTR.
- Distribution of work regarding extra academic activities.
- Any other issues with permission of the chair.

Minutes

The meeting of the Internal Quality Assurance Cell was taken place in the presence of the IQAC members. As per agenda, the following decisions were taken unanimously after discussing concern issues.

- ❖ The IQAC has reviewed and discussed the measures to be implemented as per the recommendation of UGC, Maharashtra Government and Mumbai University regarding Online teaching learning process &

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examination etc on the background of situation arises out of Corona Pandemic.

- ❖ The cell has suggested preparing the academic calendar of next year i.e. 2021-22 for the smooth conduction of academic and administrative work.
- ❖ The activities like Feedback collection, monitoring certificate courses, student's satisfaction survey, academic diary etc were distributed among IQAC members.
- ❖ The cell discussed the recommendations given by the NAAC peer team and decided to fulfill them as possible.

The participant members of IQAC discussed various aspects of the NAAC process.

There being no other business on hand, the Chairperson adjourned the meeting.

Sd/

Mahesh Walle

IQAC Coordinator

Sd/

Dr. Deepak Raverkar

IQAC Chairperson

